



## STAR CITY COUNCIL MEETING MINUTES

September 15, 2020

### **1. CALL TO ORDER:**

The regular meeting of the Star City Council was held on Tuesday, September 15, 2020 at Star City Hall, 10769 W. State Street in Star, Idaho. Mayor Trevor Chadwick called the meeting to order at 7:00 pm and all stood for the Pledge of Allegiance.

### **3. ROLL CALL:**

Council Present: David Hershey, Michael Keyes, Jennifer Salmonsens, Kevin Nielsen  
Council Absent: None

### **3. APPROVAL OF THE AGENDA:**

Keyes moved to approve the agenda. Nielsen seconded the motion. All ayes. Motion carried.

### **4. CONSENT AGENDA:**

Hershey moved to approve the consent agenda. Salmonsens seconded the motion. Keyes and Salmonsens abstained from voting on item 4Aa. Keyes read the Domestic Violence Proclamation. Salmonsens read the Constitution Week Proclamation. All ayes. Motion carried.

### **5. PRESENTATIONS/PUBLIC INPUT:**

#### **A) 2018-2019 Audit: *Jordan Zwuygart, CPA, Auditor – via Zoom***

Zwuygart went over the Balance Sheet, Income Statement, Financial Statements, Budget VS Actuals and Internal Controls. He confirmed that it was a good audit report, they were able to get everything they needed, and everything was materially correct with no issues. Nielsen clarified that we did not have a loan with Star Fire Department, but a lease with option to purchase.

#### **B) PERSI: *Mr. Hampton***

Hampton gave an overview of the year. There was discussion regarding the details of the PERSI plan, including 457 transfer, the risk for municipalities, staff's interest in the plan, the benefits of the plan, vesting time, investment return, options for elected officials, and eligibility. It was determined that we were one of the only Employers in Idaho not participating, that staff and The Mayor were in support of participating, that the Council members could opt out, and the City would ensure that there was fair compensation for any employees who may be negatively affected.

### **6. OLD/NEW BUSINESS:**

#### **A) Motion by Council to approve the 2018-2019 Audit Report**

Keyes moved to approve the report. Hershey seconded. Salmonsens requested to see a report more frequently. All ayes. Motion carried.

#### **B) PERSI Discussion/Decision**

Nielsen asked about contribution levels. The Mayor said they budgeted in PERSI at 11% for employees. There was some concern with the benefit for the Council, but the previous presentation addressed those concerns. There was discussion on the various ways to work out the details for the impacted employees. City Attorney, Chris Yorgason said the Auditor would need to be involved to make sure there was no negative impact. Nielsen moved to keep the City Council as is and provide PERSI for The Mayor and staff and work out the details with the auditor. Keyes seconded the motion. The Mayor asked for January 1, 2021 start date. All ayes. Motion carried.

**C) Amended Intergovernmental Agreement with Star Fire District**

Yorgason explained the agreement. Keyes moved to adopt the amended agreement. Hershey seconded the motion. Roll Call. All ayes. Motion carried.

**D) South of the River Sub Area Bid and Contract Approval**

Planning/Zoning Administrator, Shawn Nickel met with staff Ryan Field, The Mayor and Council President Hershey and reviewed the proposals, compared costs, services, extra services and made a recommendation to Council. Proposals were from three companies: Kimley-Horn and Associates, Logan Simpson Design and MAKERS Architecture and Urban Design. Staff recommended that they accept the proposal for MAKERS Design as the preferred consultant plan. Nielsen asked if they could show the proposals in a side by side comparison and go into detail on why they made their recommendation. Nickel replied that they looked at Idaho and Treasure Valley project experience, budget range, and the teams as a whole, and offered several examples of MAKERS Design's previous work.

**FIVE MINUTE RECESS**

Restarted the Council Meeting 7:54

Nielsen continued his questioning about how staff came to their recommendation. There was a discussion that concluded that the Council would like to have more time to review the proposals and to see some further presentations from the consultants. It was determined that we could have a special meeting and invite each group to make a separate timed presentation to the Council with all having the same scoring criteria and guidelines. The Mayor suggested October 1 for a Special Meeting and to have the approval at the regular Council Meeting on October 6.

**E) Public Hearing – Norterra Subdivision Annexation & Zoning, DA, Preliminary Plat & Private Street**

Keyes moved to table this public hearing until October 6, 2020. Hershey seconded. All ayes. Motion carried.

**F) Public Hearing – Canvasback Subdivision Annexation & Zoning, Preliminary Plat**

Keyes moved to table this public hearing until October 6, 2020. Hershey seconded. All ayes. Motion carried.

**G) Public Hearing – Amazon Falls Subdivision DA Modification**

No ex parte contact from Council members.

**Applicant: Chris Todd, on behalf of AF Investments**, 53 N Plummer Rd, Star ID 83669. The Applicant is seeking a Development Agreement Modification for Amazon Falls Subdivision to add language regarding proportionate share collection with the Idaho Transportation Department. In attendance with Todd, was Maxine Schvaneveldt, 4505 Hwy 16, Eagle ID 83616. The Mayor closed the public hearing and went into deliberations. Keyes moved to approve the modification with a provision for the proportionate share with ITD. Hershey seconded. All ayes. Motion carried.

**H) Public Hearing – Gary Saunders Annexation & Zoning**

No ex parte contact from Council members.

**Applicant: Gary Saunders**, 3254 N Wing Road, Star ID 83669. The Applicant is seeking approval of an Annexation and Zoning and a Development Agreement. The Mayor closed the public hearing and went into deliberations. Nickel confirmed that both the ACHD report and ITD agreement would be part of the Development Agreement. Nielsen moved to approve the application. Hershey seconded the motion. All ayes. Motion carried.

**REPORTS:**

**Jake Vogt, Chief of Police** – The radar trailer was delivered and should be registered and up by next week. Vogt detailed some of the features of the Radar Trailer, including providing speed compliance reports and having a two-directional data collection. He envisions that they do the study, collect the data, and provide the information to the public. There was a discussion on data storage, retention and distribution. It was decided that they would meet with an IT specialist and decide on the most effective way to manage the data. Vogt received two applicants for the Detective position. They will be interviewing candidates and a decision will be made by next week.

**Councilman Nielsen** – Nothing to report.

**Councilwoman Salmonsén** – The Pathways and Beautification Committee has selected its Second Quarter Service Award recipient and nominations are open for the third quarter. The committee is also working on a design element plan that will connect with the Sub Area Plan. The Eagle Scout project has been funded. He is cleaning up the river, taking down some barbed wire and putting together some fences. “Make Star Shine” will be on November 7, which provides yardwork assistance for the elderly or disabled. Volunteers are needed and can register on the website. The Committee is working on a bird habitat at the River Walk and may need funding. They would like to have more dog clean-up stations at the river. The Mayor confirmed that 2 more stations were being put up.

**Councilman Keyes** – The Transportation committee has been working on the Impact Fee Study, had a presentation with Canyon County and anticipates that it will be adopted about January 1. Keyes had a tour of 960 Main with The Mayor and Nielsen.

**Councilman Hershey** – Nothing to report.

**Mayor Chadwick** – Will be meeting with The Mayor of Middleton to continue discussing the impact area between them. The Mayor reminded everyone to be fire wise, that we have a lot of dry grass in our foothills and we need to be careful to protect our properties and citizens.

**ADJOURNMENT:** The Mayor adjourned the meeting at 8:45 pm.

Respectfully submitted:



Meredith Hudson, Deputy City Clerk

Approved:



Trevor A Chadwick, Mayor